

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
July 14, 2016

Public Notice posted July 12, 2016, 2:00p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the 14th day of **July, 2016** at **5:32p.m.** in the Wilburton City Hall Council chambers, Council President/Vice Mayor Terry Haynes presiding. Mayor Stephen Brinlee was not present. Rev Doug Hollenshead opened the meeting with a prayer, followed by President Haynes leading the attendees in the Pledge of Allegiance. The City Clerk conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS: None

MAYOR COMMENTS: President Haynes stated he wanted to make a personal comment to Wilburton Police Chief Robert Bias. “Thank You. You and your officers are doing a good job of taking care of the City, of the citizens, and we appreciate it.”

1. **DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF JUNE 9, 2016.**
2. **DISCUSS AND TAKE ACTION TO APPROVE JUNE 2016 CLAIMS FOR PAYMENT.**
3. **DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLL JULY 15 THROUGH AUGUST 11, 2016.**

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO COMBINE AND APPROVE THE FIRST THREE ITEMS ON THE AGENDA: APPROVE THE MINUTES OF JUNE 9, 2016 REGULAR MEETING; APPROVE PAYMENT OF CLAIMS FOR JUNE 2016; AND APPROVE PAYMENT OF PAYROLLS FOR JULY 15 THRU AUGUST 11, 2016.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

4. **DISCUSS AND TAKE ACTION TO APPROVE RESULTS OF FINLEY & COOK ANNUAL AUDIT FOR CITY OF WILBURTON FISCAL YEAR (FY) 2015-2016 BUDGET. NATE ATCHISON, PARTNER, PRESENTING.**

Mr. Atchison stated Finley & Cook verified the audit completed by Crawford & Associates. They found nothing to correct. This year they conducted a “yellow audit” since the City did not complete a federal grant which requires a “single audit”. They did render the opinion that while no grant funds were expended, the test conducted determined that the system is in place for future actions. Mr. Atchison also stated there are “no weaknesses, no inconsistencies, no material weakness”. In all the area testing conducted, all back up data/material was available. “The audit went very well. I thank the City staff for their support and quick responses when we asked for retrieval of documents.” he said.

Councilman Littlejohn commented that Mr. Atchison had not mentioned the PWA Water Department lock box issue to which Mr. Atchison replied a solution has finally been worked out. So, there was no issue to resolve.

President Haynes added his appreciation to the City and PWA staff for doing such a good job.

MOTION BY SIMS, SECOND BY KENDALL, TO APPROVE RESULTS OF FINLEY & COOK ANNUAL AUDIT FOR FY2015-2016.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

5. DISCUSS AND TAKE ACTION TO APPROVE CONTRACT FOR \$11,750 WITH FINLEY & COOK FOR ANNUAL AUDIT FOR FISCAL YEAR 2016-2017 OF CITY OF WILBURTON BUDGET. City Clerk Blankenship stated the original quoted price was \$24,500; however, when the price quoted was discussed with Mr. Atchison, he reduced it to \$23,500. This amount is for both the City and PWA audits; therefore, each pays half or \$11,750.

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO APPROVE CONTRACT FOR \$11,750 WITH FINLEY & COOK FOR ANNUAL AUDIT FOR FY2016-2017 OF CITY OF WILBURTON BUDGET..

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

6. DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENTS. City Clerk Blankenship stated these budget adjustments are necessary to balance accounts for year end. She then reviewed each adjustment, answering questions as presented. These are routine in nature.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE PRESENTED BUDGET ADJUSTMENTS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7. DISCUSS AND TAKE ACTION TO APPROVE LEASE AGREEMENT BETWEEN THE CITY OF WILBURTON AND THE WILBURTON AREA MUSEUM GROUP FOR USE OF THE PROPERTY LOCATED AT 208 NORTH CENTRAL. President Haynes noted this Agenda Item was tabled at the May 12 City Council Meeting. A discussion followed which determined the questions brought up had been answered. There now is a named, responsible person in charge, Ms. Sunny Collums, Curator.

MOTION BY SIMS, SECOND BY MINGS, TO APPROVE LEASE AGREEMENT BETWEEN THE CITY OF WILBURTON AND THE WILBURTON AREA MUSEUM GROUP FOR USE OF THE PROPERTY LOCATED AT 208 NORTH CENTRAL.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

8. DISCUSS AND TAKE ACTION TO APPROVE 2-YEAR RE-APPOINTMENT OF MR. RODNEY WRIGHT AND MR. CURT REDDING TO PARK AND RECREATION (P&R) BOARD BEGINNING 1 AUGUST 2016. President Haynes corrected the Agenda Item to read "Approve 3-Year Re-Appointment" as the correct length of service.

Councilman Sims congratulated the attending members of the P&R Board on the condition of the park, "It's looking really good."

Councilman Littlejohn discussed with Mr. Wright the number and level of teams participating this summer. Mr. Wright stated, "It's been a 'happy season' with no outbursts as seen in the past." He further stated he expected the number of players to increase in the future.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO APPROVE 3-YEAR RE-APPOINTMENT OF MR. RODNEY WRIGHT AND MR. CURT REDDING TO THE P&R BOARD BEGINNING 1 AUGUST 2016.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

9. NEW BUSINESS
NONE

10. ADJOURN:

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO ADJOURN AT 5:55PM.

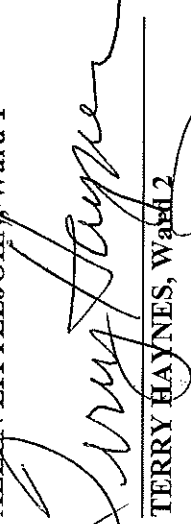
Upon roll call, members present voted as follows:

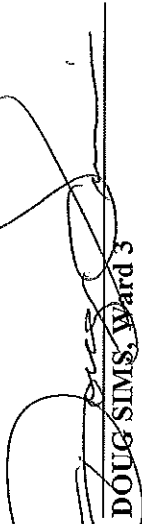
LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		


CINDEE BLANKENSHIP, City Clerk


STEPHEN BRINLEE, Mayor


ALLEN LITTLEJOHN, Ward 1


TERRY HAYNES, Ward 2


DOUG SIMS, Ward 3


MAE MINGS, Ward 4


JULIA KENDALL, Ward 5